

## REDBRIDGE MUSIC SERVICE

### Application for Redbridge Music School Membership 2017/2018

**It is vital that all pupils and parents familiarise themselves with these notes before applying for membership. Applications are invited from any young person aged under 19 on 1 September 2017.**

#### Policy

All pupils are admitted to the Music School as members of one of the Music Service's centrally organised ensembles. These are currently as follows:

Symphony Orchestra	Friday	7.10pm – 9.45pm
Intermediate Orchestra	Saturday	10.30am – 12.45pm
Junior String Orchestra	Saturday	9.30am – 11.30am
Symphonic Band	Friday	5.00pm – 7.15pm
Intermediate Wind Band	Saturday	8.30am – 10.30am
Junior Wind Band	Wednesday	5.30pm – 7.15pm
Percussion Ensemble	Wednesday	6.30pm – 8.00pm
Brass Band	Wednesday	7.30pm – 9.00pm
Youth Choir	Wednesday	6.00pm – 7.30pm
Intermediate Choir	Thursday	6.00pm – 7.15pm
Guitar Ensemble	Monday	6.30pm – 7.30pm
Recorder Ensemble	Thursday	6.00pm – 7.30pm

These groups currently rehearse at the above times during 35 term-time weeks. As pupils progress and move into a different ensemble (normally at the beginning of a school year), they will need to attend sessions at different times or on different days. A limited number of 30 minute individual lessons are available to those who are particularly successful at audition or who later occupy key positions in senior groups. These lessons usually take place at the John Savage Centre on weekdays after 4pm and on Saturday mornings. Every effort is made to ensure that, as far as possible, pupils attend the Music School only once per week.

The selection of pupils for ensembles is limited to the number of vacancies available; the availability of teaching time for 30 minute lessons is also limited. Auditions are therefore intended to identify the most talented applicants in a particular year. Those who are not offered places when they first apply are very welcome to apply the following year. It is possible that pupils who are not accepted in the first instance will be regarded as a waiting list for any vacancies, which might occur mid-year. Some may be invited to join a 'club level' pre-Music School group for one year if it is felt they are not quite ready for ordinary admission. Please note that there is no automatic transfer from 'club' to full membership.

Pupils admitted to the Music School remain in membership until they leave school subject to good conduct, progress and attendance. If progress is not maintained pupils may be required to re-audition.

Pianists are not normally used in orchestras or bands however they are required to sing in a choir, take up percussion or double bass so that they can enjoy ensemble playing after preliminary training and play an active part in the activities at Music School. Percussionists (including those auditioning on Drum Kit) are expected to expand their skills across a range of percussion instruments, both in lessons and through participation in percussion ensemble and Music School ensembles.

#### Audition Procedure

- Auditions of about 15 minutes duration will take place at the John Savage Centre during May.
- Applicants will normally be auditioned by the Head of Teaching and Learning and the appropriate Head of Department.
- Applicants other than those for voice must prepare one short 'set' piece which is issued about one month before the audition and one 'own choice' piece.
- Singers should prepare two 'own choice' pieces, one of which should be a folk song.
- Scales and sight reading tests will also be given.
- Accompanists are not required as set pieces are unaccompanied. 'Own choice' pieces should also be played without accompaniment in order to make the audition process as fair as possible.
- Results will not be available until June.

## Conditions of Membership 2017/2018

- Members of orchestras and bands must be receiving regular instrumental lessons, either through the Redbridge Music Service scheme, a similar scheme elsewhere, or privately.
- Reasonable technical progress and a worthwhile contribution to the ensemble must continue to be made in order to justify the place allocated. Pupils receiving 30 minute lessons must maintain a rate of progress commensurate with this level of tuition.
- Pupils should not be enrolled for a new school year unless they are prepared to attend regularly until the end of the summer term. Any pupil leaving during the school year will be liable fees for the remainder of the year. It is not possible to allow time off for examination revision since conductors and section coaches are paid even if pupils are absent.
- Members of ensembles must be available for all concerts listed initially in the Music School Calendar (July) and updated on the Music Service website.
- Members receiving 30 minute lessons must play solos in 'pupil concerts' arranged annually by their individual teachers.
- Fees must be paid promptly following receipt of invoice at the beginning of each term. Fees for the 2017/2018 academic year have not yet been set however fees for the 2016/2017 academic year were as follows (fees in brackets are applicable to out of borough pupils – see below):

<b>(i) Annual Membership</b>	<b>£132.00 (£145.00)</b>
<b>(ii) Individual 30 minute lessons</b>	<b>£161.00 (£254.00) per term</b>
<b>(iii) Shared 30 minute or 15 minute individual lessons</b>	<b>£81.00 (£127.00) per term</b>

Pupils who do not live in the London Borough of Redbridge nor attend a Redbridge maintained school will be charged the fees in brackets. These pupils will not be eligible for fee remission.

- The Music School will guarantee to provide a minimum of 30 individual lessons during the 35 week Music School year.
- Pupils may be ill from time to time and it is vital that absence be confined normally to such unavoidable situations. Occasional absence for important family events, days of religious observance etc. is allowed at the discretion of the Head of Teaching and Learning, Mr. Simon Roberts, provided at least 14 days' notice is given in writing.
- For last minute absence through sickness, a telephone call is more helpful than a letter, which may not arrive for several days. Such calls may be required to be confirmed in writing. All correspondence regarding absence should be sent to the Head of Teaching and Learning and not to individual teachers.
- All Redbridge Music School members are expected to make a full and proper contribution to the musical life of their day schools. Any unwillingness could lead to the RMS activity being terminated.
- Solo performances should not be given without the prior approval of the instrumental/vocal teacher concerned.
- A high standard of self-discipline is required since the Music School is staffed only for a timetable of lessons and rehearsals. General supervision is caring and careful but necessarily more limited than in a day school. Pupils are in a position of trust to conduct themselves sensibly and with consideration for others. The service provided is not statutory and can be withdrawn at any time if a pupil behaves in an unacceptable way.
- There are no set 'session' times and pupils are constantly arriving and departing. Therefore, it is not possible to monitor when individual pupils leave the premises. Local shops are a temptation and Fencepiece Road is very busy. It is expected that parents will give their children the same guidance about leaving the John Savage Centre as they would give about being 'out' from home.

**REDBRIDGE MUSIC SCHOOL**  
**Application for Admission in September 2017**

**To be returned to Music Service Administration by 31<sup>st</sup> March 2017 (see overleaf)**

1. Pupil's surname:..... Pupil's forenames:.....  
Nationality:..... Ethnic Origin:..... **Male /Female**
2. Address:.....  
..... Postcode:.....  
Parent's/Carer's Email.....
3. Telephone: Home:..... Daytime:.....  
Parent's/Carer's Mobile(s):.....
4. Date of birth:.....
5. School 2016/2017:.....  
Likely school 2017/2018 if different from above:.....
6. Is your son/daughter currently a member of any Music School ensemble, including clubs? **YES/NO**  
If YES please state name of Music School ensemble/club:.....
7. Instrument to be played at audition (or voice):.....  
Instrumental/Vocal Teacher:.....  
Date commenced (with any previous teacher if applicable):.....  
.....  
Examinations passed (give dates and marks):.....  
.....  
Are lessons currently provided at school through the Redbridge Music Service? **YES/NO**  
Do you wish your son/daughter to be considered for a 30 minute individual lesson at Redbridge Music School? **YES/NO**
8. Any other instrument played:.....  
Teacher:.....  
Examinations passed:.....  
(please give dates and marks)
9. Has your son/daughter any allergy, medical condition or disability we should know about? **YES/NO**  
If **YES** please give brief details  
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.....  
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10. Does your son/daughter have any Special Educational Needs? YES/NO

If YES please give brief details:.....  
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11. To be completed by a person with parental responsibility

I should like my son/daughter to be auditioned for membership of the Redbridge Music School. I have read the attached notes and will abide by the policies/regulations should a place be allocated.

Signed: .....

Date: .....

12. School headteacher's approval of the application

I approve and support this application for membership of the Redbridge Music School.

Signed: .....

Date: .....

**This form to be returned by 31<sup>st</sup> March 2017 to:**

Redbridge Music Service  
John Savage Centre  
Fencepiece Road  
Hainault  
Ilford  
Essex  
IG6 2NB

**Two A5 (6" x 9") stamped addressed envelopes** should be enclosed for the posting of audition details and result.

All information provided to the Music Service is covered by the Data Protection Act.

February 2017

**For Office use only**

Music sent		Result sent			
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